



Medford Arts Center

8 North Main Street

Medford, NJ 08055

609-654-6033

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www.MedfordArts.com

facebook: Medford Arts Center, Medford, NJ

Gallery and Gift Shop Hours:

Friday -Saturday 1-8 p.m.-, Sunday, 1-5 p.m.

Medford Arts Center Online Boutique

What is the objective of the OnGift Shop?

The objective of the online boutique is to provide an additional venue for which artists who are members of the MAC to sell their work. This is in addition to the regular gallery exhibitions that are held throughout the year. The online boutique is optional.

Who may participate?

Any artist who has already been accepted into the in-store boutique at 8 N. Main Street, Medford.

What are the Costs Involved?

- There is a \$50 yearly fee to participate in the on-line store.
- The MAC receives 50% or 40% commission, whichever applies to you in-store.
- The MAC will collect NJ Sales tax.
- The shipping costs will be paid by the buyer and a member of the MAC team will see to it that the item is shipped in a timely manner.

Does all work listed on the online store be in the gift shop?

Yes, any item listed on the online boutique must physically be at the Medford Arts Center. It is imperative to have immediate access to the item so that it may be shipped out

Is there a limit on how long my art may stay online?

Yes, there is a three month limit on unsold art. This encourages fresh inventory throughout the year. Pieces that have been sold may be replenished at any time. Your listing will be moved to the archive for future use.

How is inventory monitored?

An initial inventory list is provided by the artist. The MAC maintains the list in an inventory system which will be monitored on a regular basis. When an item is sold online, it will automatically be listed as such. When an item is sold at the MAC, the gift shop manager will mark the item as being sold. It is also advised for the artist to verify that information.

How and when will I Receive Commissions

The MAC will review sales at the end of each month and issue a commission check of both the instore and online sales to the artist no later than the 15th of the month.

Medford Arts Center Online Boutique

Artist Name: _____

Address: _____

Phone Number: _____

E-mail: _____ Website: _____

Online Contracts begins: _____ ends: _____

Artist Commission Schedule: 50/50 ___ or 60/40 (Please check one)

\$50 participation fee: Cash _____ Check _____ Credit Card _____

By signing this, I agree to release the MAC and its Representatives from any and all claims occasioned by damage or loss of said artwork while in the possession of the Medford Arts Center.

Signature

Date



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