



Medford Arts Center

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www.MedfordArts.com

facebook: Medford Arts Center, Medford, NJ

Gallery and Gift Shop Hours:

Friday -Saturday 1-8 p.m.-,Sunday, 1-5 p.m.

Medford Arts Center Juried Gift Shop Non-volunteer

The Medford Arts Center is pleased to announce the continuation of the gift shop at our new location! All work will be juried into the store. Local artists of all types of media will be considered.

What is the objective of the Gift Shop?

The objective of the gift shop is to provide a vibrant venue for artists who are members of the MAC to sell their work. This is in addition to the regular gallery exhibitions that are held throughout the year.

When is the Gift Shop Open?

- Friday -Saturday 1-8 p.m.-,Sunday, 1-5 p.m.
- Additional hours will be during all ArtWalk receptions, openings and special events including Dickens Festival and the Medford Art and Wine.

Who may participate?

Current MAC members who are available to volunteer at least 4 hours a month as a docent or in another volunteer capacity approved by the Director of the MAC may participate.

What is the Rental Cost?

- No rental fee will be charged at this time.
- The MAC receives 50% commission.
- The MAC will collect NJ Sales tax.

What type of work is accepted?

All fine art media will be considered including works on paper, photography, 3-D, ceramics, jewelry, textiles, stain glass, cards, matted prints etc. The size of the work may be limited to accommodate the space.

How many pieces will the MAC accept?

The number of pieces per artist is flexible at this time. This will be determined by the number of participants and the size of the work.

How do I participate?

Please submit your request via email at MedfordArtsInfo@aol.com to schedule an appointment with a gift shop representative. At which time, we request that you bring samples of the work intended for sale to be reviewed. If you have a display style for your pieces, please bring in photos of the display. You will be notified as to which pieces and how many will be accepted

Is there a deadline for submission?

The MAC will continue to review art on a rolling basis throughout the year.

Is there a limit on how long my art may stay in the gift shop?

Yes, there is a three month limit on unsold art. This encourages fresh inventory throughout the year. Pieces that have been sold may be replenished at any time.

How is inventory monitored?

An initial inventory list is provided by the artist. The MAC maintains the list in an inventory system which will be monitored on a regular basis.

How and when will I Receive Commissions

The MAC will review sales at the end of each month and issue a commission check to the artist no later than the 15th of the month.

How will my pieces be displayed?

The MAC Gift Shop committee will determine the placement of the pieces. It is the intention of the committee to maintain a professional, fresh retail space highlighting each work individually.

Artist Name: _____

Address: _____

Phone Number: _____

E-mail: _____ **Website:** _____

By signing this, I agree to release the MAC and its Representatives from any and all claims occasioned by damage or loss of said artwork while in the possession of the Medford Arts Center.

Signature

Date

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